

# EMESP

## REGIONAL COMMITTEE MEETING

Minutes of the meeting held on the 6 May 2010 at the Department of Mechanical Engineering, Loughborough University

<b>Present:</b>	<b>R T Briggs</b>	<b>Chairman/Hon. Sec. ICE</b>
	<b>D Carnell</b>	<b>Newark Eng. Soc.</b>
	<b>I Treacy</b>	<b>IED</b>
	<b>H Butler</b>	<b>IET/Co-opted</b>
	<b>M Welbourne</b>	<b>IMechE</b>
	<b>T Phipps</b>	<b>Nottm. Soc.Eng.</b>
	<b>R Smith</b>	<b>IET</b>
	<b>I Janes</b>	<b>IStruct.E</b>
	<b>M Melnychuk</b>	<b>ICE G&amp;S</b>
	<b>B Godfrey</b>	<b>IET</b>
	<b>M Jackson</b>	<b>ICE Reg. Dir.</b>
	<b>T Clamp</b>	<b>IMC</b>
	<b>I Colder</b>	<b>IMC</b>
	<b>A Mosedale</b>	<b>Co-opted</b>
	<b>D Cook</b>	<b>Hon. Treas. RAeSoc.</b>
	<b>D Rhodes</b>	<b>IET</b>
	<b>J Parry</b>	<b>ICE/IHT/ PLJV Ch.</b>

### 1. Apologies

<b>D Hargreaves</b>	<b>IHEEM</b>
<b>E Wetton</b>	<b>CIBSE</b>
<b>S Newcombe</b>	<b>IET(YM)</b>
<b>Brahmi Jegatheeswaram</b>	<b>IET(YM)</b>
<b>C Sheaf</b>	<b>RAeSoc.(YM)</b>
<b>D Pullen</b>	<b>I Agr.E</b>

### 2. Minutes of the Last Meeting

P2 Para 6 2010 should read 2009

P4-Para 10- add "RS indicated that he would retire from managing the Website at the end of 2010- a replacement was needed as soon as possible. Otherwise the Minutes were agreed and signed by the Chairman

### 3. Matters arising from the Minutes

3.0/6.0 Energy Group-JP-outstanding

6.0 Energy Group-done-JP to support BG-no contact to date **Action: JP**

4. Done

5. Accounts audit in hand

**Action: DC**

6. MP- Emda sponsorship- nothing forthcoming

PR- Brahmi has set up Facebook for EMESP

Databases-done

Chairman's Meeting- o/s

-do - -do- - IMechE to run 2010 event i.e. will take the lead in organising the event

EMESP Leaflet- MM happy with wording possible new pictures needed- DR will supply some and MM's attention drawn to Institution's libraries of pictures available free of charge

**Action: DR/MM**

9. Ongoing

Energy Group-see later

-do- - outstanding

**Action: EW**

10. Done- RB will chase response

**Action: RB**

11. Outstanding

**Action: MW**

Databases-done

#### **4. Chairman's/Hon. Secretary's Report**

Correspondence received:

RA Ingenia- March 2010 Issue

EMDA-Spring Edition 2010

Letters re APEG- see later on Agenda

Chairman had attended ICE Gala Dinner and Awards Ceremony on behalf of EMESP.

One meeting of the Executive Committee had taken place since the last Regional Committee meeting- all items discussed are on the Agenda

#### **5. Honorary Treasurer's Report**

Bank Statement showed current balance of funds as £9968.

Income from the Prestige Lecture outstanding from some sponsors.

2009 Accounts will be audited for presentation at the AGM in September.

Estimated current funds as £10k.

**Action: DC**

#### **6. Reports on:**

**Prestige Lecture-** JP circulated note to the meeting indicating that the 2010 Lecture would be entitled "Bloodhound 1000mph World Record Attempt" and would be given by Richard Noble and David Rowley +A N Other. The date is 24 November and the venue will be the Albert Hall in Nottingham. Capacity is 850 with facilities for "overspill" room. It is intended to organise an afternoon event for schools and colleges. Funding needed from the institutions will be similar to 2009. IT agreed to approach Rolls Royce for sponsorship as well as possible local suppliers to the project. **Action: IT** Numbers of posters required from the Institutions now required or alternatively to confirm electronic circulation. **Action: All**

The Bloodhound team are keen to promote the education value of the project.

**Masters Prize-** IT had produced a paper on the 2010 event which was held at the Nottingham Trent University Conference Centre. (This report had been circulated to all members just prior to the meeting)

This year it had not been possible to combine with the Engineering in Education event which was extremely disappointing but was outside our control. DR and other members confirmed that the organisation running the Schools event were supported by the major Institutions and DR undertook to write to the IET asking for an explanation as to why the co-operation had been withdrawn.

**Action: DR**

**Public Relations:** No Report received

**Chairman's Meeting:** MW confirmed that IMechE would take the lead in organising the 2010 meeting. All members were requested to seek guidance from their respective Chairmen on the content of the meeting

**Action: All**

Some ideas for Speakers have already been formulated and it may be that a less formal format for the meeting may have advantages. It may also be of advantage if the Vice-Chairs were in attendance in the interests of continuity IT would explore the possibility of the Masters Prize winner making a presentation.

**Action: IT**

Information will go out via the Chairmen and IT will explore the possibility of making a presentation of EMESP's objectives

**Action: MW/IT**

**APEG Membership-**Chairman referred to the letters attached to the Agenda regarding the disbandment of APEG and its incorporation into the Parliamentary and Scientific Group. The Committee endorsed the action of the Chairman and Honorary Secretary in confirming EMESP's membership. DC indicated that he had missed the deadline for applications but he would write to the PASC and seek confirmation that Membership was still possible. DC would also confirm that IT would be their contact in the future.

**Action: DC**

## **7. Energy Group**

BG reported that he had been in contact with a number of people in the energy field and that approx. 4/5 people had expressed an interest in exploring the organisation of a Group. He requested suggestions from Members on possible contacts of members of Institutions who were senior Company representatives in this field. A possible contact would be Tony Marmont. DR will pass on contact details to BG. MJ would also pass on contact details from the ICE Energy Panel. IT would also pass on details of the Masters Prize contact from Loughborough University.

**Action: BG/DR/IT/MJ**

## **8. EMDA Contacts**

Nothing to report

## **9. Succession Planning and Younger Members contacts**

It was confirmed that Bhrami had set up a "Facebook" page with links to the EMESP website. 21 members were confirmed in EMESP Group. Younger Members be invited to attend Chairman's Meeting.

**Action: MW**

## **10. EMESP Website**

RS will resign from managing the site at the end of 2010. RS indicated that a relation, Niece's Son, although only fifteen years of age was keen to try and assist with the website. IT agreed to take over the management of the site and would make contact the Father to formalise the contact. It was essential that the Website and Public Relations be co-ordinated. IT would also explore the necessity to ensure the EMESP "corporate style" was established.

**Action: RS/IT**

## **11. Executive Committee Membership**

Chairman referred to the report attached to the Agenda and the need to formalise the appointment of the Executive Committee. Following discussion it was agreed that the AGM be recommended to amend Paragraph 9 of the Constitution as follows:

9.1 The Executive Committee shall consist of the Chairman, Vice Chairman, Honorary Secretary and Honorary Treasurer together with the Chairs of the Joint Venture Sub-Committees currently for Prestige Lecture, Masters Prize and Chairman's Meeting. The Chair of any new Sub-Committee formed will also be eligible for membership. Members of the Executive Committee shall not normally occupy more than one Officer appointment except as approved by the Regional Committee annually.

9.2 The Regional Committee may also appoint up to two ordinary members to the Executive Committee who shall not be an Officer of EMESP

9.3 The Chairman will seek nominations for the Chairs of the Joint Venture Sub-Committees prior to the Annual General Meeting and a ballot will be held if more than one nomination is received. In the event of a tied vote the Chairman will have the casting vote. Membership of the Executive Committee will then be confirmed at the Annual General Meeting

9.4 Generally members (not Officers) of the Executive Committee will serve for a maximum period of four years.

9.5 The Executive Committee will have delegated powers to co-opt members on to the Committee for specific purposes if the need arises.

Chairman will circulate the existing Constitution with the Minutes of the meeting. Members were requested to give consideration to nominations for the various posts prior to the AGM

**Action: All/RB**

## **12. Any Other Business**

No items for discussion were raised.

## **13. Date of Next Meeting**

**9 September 2010**

**6 January 2011**

R T Briggs  
Chairman/Hon. Sec.  
10 May 2010.